

87 7/10/06  
RHO 9/12/07

**William Paterson**  
**University**

**Faculty Range Adjustment  
Application Checklist  
2006-2007**

Candidate's Name: \_\_\_\_\_

Candidate's Department: \_\_\_\_\_

Current Rank: \_\_\_\_\_

In addition to teaching excellence, indicate area/areas in which candidate chooses to be judged as "exceeding criteria," demonstrating excellence (e.g. scholarship, service, both scholarship and service).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Checklist Items (include in the following order):

- 1. **Range Adjustment Application & Checklist** must include supporting materials addressing the "Faculty Range Adjustment Program Merit-Based Criteria." (See Faculty and Professional Staff Handbook, Faculty Retention and Promotion Clarified Criteria, Appendix III.) Documentation is required for publications, exhibits, performances and significant service and teaching. Candidate may submit any additional supporting material. (See Faculty and Professional Staff Handbook, Faculty Range Adjustment, Section III C.)
- 2. **Cover Letter** indicating the candidate's accomplishments related to the specifically applicable merit based criteria and supporting materials.
- 3. **Current Curriculum Vita** which must include name, department, rank, rank date, faculty appointment date, higher education background--degree, year received, granting institution--including date on which terminal degree equivalency was established if applicable; and academic and professional experience including publications and other creative works, research and scholarly work in progress; student advisement, professional service, special honors or awards; professional recognition, committee memberships or other university or community special assignments.
- 4. **Two Faculty Observations** within the previous four semesters of application \*
- 5. **Two Student Evaluations** within the previous four semesters of application \*
- 6. The Department Chair must certify the applicants who submitted complete folders to the DFRAC by the deadline date stated in the Range Adjustment Calendar. The Department Chair must submit such names in writing to the Office of the Provost no later than two business days after this deadline date.
- 7. **Department Range Adjustment Committee (DFRAC) Recommendation** (signatures of the DFRAC committee members and the candidate must also appear at the end of the statement).

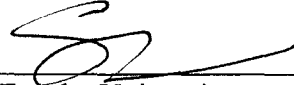
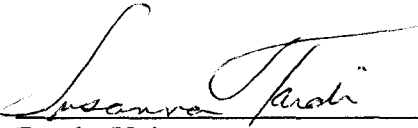

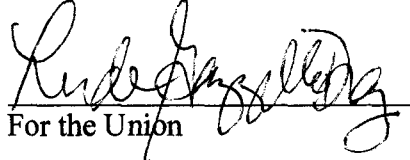
\*Faculty and Student observations may be from the following semesters: Spring 2005, Fall 2005, Spring 2006 and Fall 2006.

# Agreement

To promote amicable employee-employer relations, AFT Local 1796 (the Local) and William Paterson University (the University) agree to the modifications made to the attached Faculty Promotions procedure and Promotion Application Checklist.

This agreement sets no precedent nor will it be used for any such purpose.

The parties agree to the substance and form of this agreement.

 For the University	<u>9-14-06</u> Date	 For the Union	<u>9/12/06</u> Date
 For the University	<u>9/17/06</u> Date	 For the Union	<u>9/12/06</u> Date